



**Agenda Item No: 4**

**Bristol City Council**

**Minutes of the Cabot Clifton and Clifton East NP**

Tuesday 23<sup>rd</sup> June 2015 at 7.00pm

The Pavilion, 1 Hannover Quay, BS1 5JE

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**Partners Present**

Councillor Simon Cook (Clifton East)

Councillor Carla Denyer (Clifton East)

Councillor Charles Lucas (Clifton/Chair of the Neighbourhood Committee)

Councillor Jerome Thomas (Clifton)

Councillor Mark Wright (Cabot)

Julian Jones – 10 Unity Street Residents Association/Co-Chair Cabot Forum

Pauline Allen – Kingsdown Conservation Group/Co-Chair Cabot Forum

Dennis Gornall – Hotwells and Cliftonwood Community Association (HCCA)/Chair Clifton/Clifton East Neighbourhood Forum

Wendy Pollard – Richmond Terrace Residents Association (RTRA)

Maggie Shapland – Clifton and Hotwells Improvement Society (CHIS)

Keith Rodgerson Oakfield Resident's Association (ORA)

Sergeant Chris Starr – Avon and Somerset Constabulary

**Officers:-**

Kurt James - Neighbourhood Co-ordinator

Patricia Jones - Democratic Services Officer

Richard Ennion – Horticultural Service Manager

## Rolling Attendance

	<b>23<sup>rd</sup> June 2015</b>	<b>13<sup>th</sup> October 2015</b>	<b>26th January 2016</b>	<b>29<sup>th</sup> March 2016</b>
<b>Ward Councillors</b>				
Simon Cook	P			
Carla Denyer	P			
Charles Lucas	P			
Ani Stafford-Townsend	A			
Jerome Thomas	P			
Mark Wright	P			
Pauline Allen(KCG/Cabot Forum Co-Chair)	P			
..... (CDRA)				
Mary Bannerman (RPEA)	A			
Fraser Bridgeford (FBH)	A			
Rosemary Chamberlin (CHBLB)	P			
Linda Ewles (HRA)	A			
Dennis Gornall (HCCA /Clifton Forum Chair)	P			
Julian Jones (10 Unity Street RA/Cabot Forum Co-Chair)	P			
Mary Lehané (CWI)	A			
Peter Newberry (Governor)	A			
Mike Birkin	A			
Wendy Pollard (RTRA)	P			
Keith Rodgerson/Richard Barnes (ORA)	P			
Inspector Oliver Cosgrove/Chris Starr (A&S Constabulary)	P			
Maggie Shapland/Sharon Baker (CHIS)	P			
University of Bristol				
Representative from WUF Tenants Assoc.	P			
.....(RHARA)				

## **1. Election of Neighbourhood Committee Chair**

**Resolved – that Councillor Charles Lucas be elected Chair of the Neighbourhood Committee for the 2015/16 Municipal Year.**

## **2. Welcome and Introductions**

Introductions were made and the NP noted the following new Ward Councillors and changed to membership.

Councillor Carla Denyer – Clifton East

Councillor Jerome Thomas – Clifton

Councillor Ani Stafford-Townsend – Cabot

Dennis Gornall - Clifton/Clifton East Forum Chair.

It was reported that the election of the NP Chair would be deferred until the October meeting in the absence of Fraser Bridgeford who wished to stand again. It was agreed that this meeting would be chaired by Councillor Lucas. Any other nominations for NP Chair should be forwarded to the Neighbourhood Co-ordinator Kurt James (KJ) by the end of July.

The Chair explained that officers were in the process of updating the NP's membership and invited any new attendees to provide their details, which would be added to the NP's circulation list.

## **3. Apologies for absence**

Apologies were received from Fraser Bridgeford, Jane Phillips, Pat Smith and Councillor Stafford-Townend.

## **4. Declarations of Interest**

There were none.

## **5. Neighbourhood Partnership Annual General Meeting Report**

KJ introduced the report and made reference to the following:-

- The Neighbourhood Committee/Neighbourhood Partnership Terms of Reference and the Neighbourhood Committee Financial Operating Framework (copies of which were available at the meeting). It was reported that the NP Terms of Reference would be further developed over the next 6 months.
- Code of Conduct -
- The Devolved Neighbourhood Budgets and the list of devolved powers that required formal committee decisions by the Neighbourhood Committee (councillors)

It was agreed that for clarity, the Budget allocations and spending history provided at 3.2 of the report would be set out in two separate tables in future. This would enable the NP to see at a glance, which projects have been delivered and if the related funding had been drawn down.

- The NP meeting dates for 2015/16
  - 13<sup>th</sup> October
  - 26<sup>th</sup> January
  - 29<sup>th</sup> March

The venue for future meetings would be confirmed to the NP.

Related Neighbourhood Forum dates:-

Clifton/Clifton East	Cabot
6 <sup>th</sup> July	13 <sup>th</sup> July
12 <sup>th</sup> October	5 <sup>th</sup> October
14 <sup>th</sup> December	7 <sup>th</sup> December

- Neighbourhood Plan - the priorities identified in the plan would be used to guide the use of partnership resources over the next three years. Anyone wishing to get involved in this particular piece of work should contact KJ.

## **Membership**

KJ expanded on the Chair's earlier comments concerning the NP's membership. It was reported that work would continue with residents

and resident's associations to achieve a defined membership list which would be brought to the next meeting and published on the website.

Over the next three months, members of the NP would work in the established sub-groups to take on specific work around the NP's priorities and create projects. This would include the Traffic and Transport Sub-Group.

It was accepted that the reference to membership and residents at 1.3 of the report should also include residents associations. It was emphasised that the NP welcomed both in their own right. An audience member made the point that representatives of resident's associations should have a mandate, however there was general agreement that this was a matter for the individual associations.

## **6. Minutes – 31<sup>st</sup> March 2015**

**AGREED** - that the Minutes of the meeting held on 31st March 2015 be confirmed as a correct record and signed by the Chair subject to the amendment at page 14 of "sub-group" to "Traffic and Transport Sub-Group".

### **Matters Arising**

#### **Shared pedestrian/cycle pathways at Rownham Mead**

It was suggested that more information was needed about the wider scheme and the issues affecting the whole of the Harbourside.

The Chair informed the NP that the initial planning application sought to increase the width of the walkway running between the entrance to the former Merchant's Dock and Rownham Mead. This had been rejected by the Development Control Committee in December 2014. However, a constructive meeting had recently taken place with BCC officers and the hope was that the suggested amendments to the scheme would result in a revised application with better pedestrian access.

**AGREED – should the NP wish to discuss the wider issues affecting the Harbourside, officers should be asked to provide an overview/briefing note (John Richfield/Ed Plowden).**

### **Residents Parking Scheme**

The Chair confirmed that engineers were on notice to carry out outstanding remedial work in Clifton Village.

### **Portway Sunday**

It was agreed that Bob Smythe should be asked to contact Maggie Shapland (MS).

### **Officer attendance at NP Meetings**

It was emphasised that officers who commit to attending an NP meeting should nominate another officer to attend in the event they are unable to attend.

### **Highways Projects**

It was reported that progress was being made following the Mayor's redirection of £0.5million towards the local transport schemes proposed by Bristol NPs

## **7. Public Forum**

### **Christmas Steps Arts Quarter**

Andrew King updated the NP on the Trenchard Street Public Realm Strategy. It was noted that Christmas Steps arts Quarter remained committed to improving the wider area of Colston Street (set out in detail in the statement circulated in advance of the meeting).

The NP was invited to consider a request for CIL funding to cover the cost of the initial design process (£15, 060 plus VAT). It was noted that an application to fund the implementation of the scheme would follow at a later date.

The request was well received in principle and it was agreed that Mr King should explore next steps with KJ. Councillor Cook agreed to introduce Mr King to Louise Mitchell, Chief Executive at the Colston Hall Trust.

### **Queens Square**

Janet Wilson (representative of the residents of Queens Square) reported that the wellbeing of residents was being detrimentally affected by a range of events held in the square. She stated that BCC and other organisers were failing to keep residents informed of the events schedule, many of which involved loud music and beer parties.

Mrs Wilson informed the NP that she was unable to leave her home recently because the pavement was being used by cyclists taking part in Sky Ride Bristol. The Chair stated that he was aware of issues relating to the route and confirmed that he would look into this.

It was reported that the general feeling of residents was that BCC failed to communicate or adequately respond to the same complaints that were made year on year – residents recently became aware that another event was planned for the near future but they had not been consulted.

Councillor Cook advised Mrs Wilson that this particular application by Arcadia had yet to be considered by BCC's Licensing Committee and residents would be consulted as part of the formal process. He undertook to pursue BCC's lack of communication/failure to respond to her emails.

Another resident also raised concern about the general use of green spaces for events across the city.

### **AGREED:-**

- (1) KJ to discuss next steps with Christmas Steps Arts Quarter in relation to the application for Community Infrastructure Levy funding.**
- (2) Councillor Cook to introduce Andrew King (Christmas Steps Arts Quarter) to Louise Mitchell CEO Colston Hall Trust.**
- (3) Councillor Lucas to look at the Sky Ride Bristol route issues.**
- (4) Councillor Cook to pursue BCC's lack of communication/failure to respond to the concerns raised by residents of Queens Square**

**8. Section 106 Funding – Tree Investment Report/formal decision on spend**  
*(Neighbourhood Committee decision)*

The Chair recapped on the last meeting when the NP approved the approach to the tree planting project developed by the Environmental Sub-Group. Special thanks were extended to the sub-group for their efforts in bringing about the project.

Richard Ennion (Horticultural Service Manager) provided the NP with a detailed presentation of the proposed tree planting projects and preferred planting locations (set out in detail in Appendix 1 to the report). The NP noted that the proposed expenditure provided for all costs to plant, establish and maintain any tree for 15-years. As such, provision had been made in the financial draw-downs to provide for future costs.

It was noted that the sub-group would continue to work on the detail and was open to suggestions for new tree locations which would be added to the plan and considered as more funding became available.

The NP considered the individual projects outlined in Appendix 1 and there was general agreement that the available Section 106 funding of £150,108.40 should be allocated as recommended.

In conclusion and on being put to the vote, the Neighbourhood Committee unanimously:-

**RESOLVED – that the proposed tree planting projects and related Section 106 spend of £150,108.40 be approved.**

**9. Grant Funding Applications**

• **Wellbeing Fund** *(Neighbourhood Committee decision)*

For clarity, the Chair outlined the application process which takes place in advance of the formal Neighbourhood Committee decision.

The current balance of £33.107 was noted.



The NP then considered a report from the NP Co-ordinator setting out the recommendations from the Wellbeing Sub-Group for the allocation of funding totalling £2,700.00.

<b>Organisation</b>	<b>Amount Requested/Project</b>	<b>Recommended Award</b>
Jacobs Wells Community Hub	£2490 - funding to set up a community hub in Jacobs Wells Road	£1,700
WUF Redcliffe Tenants Group	£500 - funding to expand the WUF Kids Computer Club – initially aimed at children for after school homework club widening out to aid in digital inclusion of wider community across all age groups and sections of society.	£500
WUF Redcliffe Tenants Group	£500 – to fund a summer festival (as has been done successfully for a number of years) for families living in the community.	£500
		Total £2,700.00

Representatives of the sub-group provided a summary of the following applications and assisted the NP with related queries:-

**Jacobs Wells Community Hub** – the Neighbourhood Committee noted that the sub-group wished to support this developing group but had mixed views about the amount requested, hence the recommendation to part fund. The group was commended on the quality of the application.

**WUF Redcliffe Tenants Group** – the Neighbourhood Committee noted that the group was requesting part-funding in both cases to assist with the overall costs of the projects.

Following discussion and on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

**RESOLVED –**

- (1) Application from Jacobs Wells Community Hub approved in the amount of £1,700.00.
- (2) Application from WUF Redcliffe Tenants Group approved in the amount of £500.00
- (3) Application from WUF Redcliffe Tenants Group approved in the amount of £500.00

- **Green Capital – allocation of awards** (*Neighbourhood Partnership decision*)

The NP considered the recommendations of the Environmental Sub-Group set out in Appendix 2 to the report and made in accordance with the defined project criteria.

Organisation	Amount Requested	Recommended Award
Christmas Steps Arts Quarter – to promote walking	£3,000.00	£750.00
Friends of the Green – green roofs and hanging baskets	£1,558.40	£1,501.00
Hotwells and Cliftonwood Community Association – rainwater harvesting facility	£735.00	£0.00
St Mungo's Broadway – homeless and vulnerable clients gardening project	£3,001.00	£750.00
Total	£8,294.40	£3,001.00

The Chair thanked the sub-group for their time and efforts, and invited the NP to vote on the recommendations as one proposal.

**AGREED – that the above applications to be approved for Green Capital funding in the amounts recommended by the Environmental Sub-Group and as above.**

## **10. Sub-Group Updates**

Julian Jones provided an update on the Planning Sub-Group.

It was reported that the group was now working with defined terms of reference and aimed to keep the NP informed of planning applications and developments in the NP area.

The Planning Network provided a useful source of information in respect of pre-planning enquiries and a local planning expert was assisting the group and providing helpful advice.

Anyone wishing to join the group was invited to contact KJ.

## **11. Neighbourhood Partnership Co-ordinator Report**

### **Boundary Review**

KJ reported that the Local Boundary Commission had published its final recommendations which would be implemented in time for all-out elections in 2016.

The impact on the NP area would become clear in due course, however it was recognised that it was likely to be significant with the creation of the following wards:-

- Harbourside and Hotwells (1 councillor)
- Clifton Down
- Central (replacing Cabot)

- Boundary changes to all wards. Central gaining the whole of Redcliffe from Lawrence Hill ward, the loss of Kingsdown to Cotham Ward and the inclusion of Whiteladies Road in CliftonDown.

## **Community Safety Update**

The Chair welcomed Sergeant Chris Starr to the meeting.

Reference was made to the following in his verbal report:-

- Overall crime figures had reduced by 16%
- The recent spike in Burglary offences in Clifton had now stabilised but robberies across the NP area were up by 19%
- Theft from motor vehicles continued to decrease
- As part of a wider initiative, the potential impact of a Police caution on later life was being drummed home to young offenders
- The level of reported sexual offences had increased. This was the position nationally and therefore likely to be the result of increased confidence in reporting
- Work continued with BCC to reduce crime related to night time activity on Park Street
- Positive results from initiatives to reduce shoplifting and violent assaults
- A joint road safety operation with BCC focussed on both drivers and cyclists
- Operation Tonic – launched to tackle road safety and motorists who drive under the influence of drink or drugs
- An operation to reduce begging would start in July
- heightened media interest in sexual activity on The Downs - a number of arrests had been made.

The point was made that the Constabulary's overall burglary detection rate was low (10%), particularly as the number of burglary offences was falling. CS stated that this was partly due to the roll out of the new operating model. It was agreed that detection rates would be useful for future reports.

The evidential value of CCTV was recognised. However the cost of cameras was primarily the responsibility of cash-strapped local authorities.

## **Equalities Training Update**

Equalities training took place on 28 April 2015 but was not well attended. Unused packs from the session were available from KJ.

## **Mayors Visit – 8<sup>th</sup> July 2015**

This would provide an opportunity for the public to participate and ask questions. The itinerary was being finalised and would be circulated to the NP.

## **CIL Funding**

The NO noted the balance of £340,000. KJ invited the NP to consider how the funding could be allocated. Spending needed to be rigorously planned and linked to the Neighbourhood Plan priorities.

## **Additional available funding**

Funding previously allocated to some NPs from a Highways narrow estates fund budget had accumulated and was now being distributed to all NPs. The funding available to the CC&CE NP was £15,725. This could be used as a stand-alone unrestricted budget or to support larger projects. There was general agreement that this should be discussed further at the next meeting.

## **AGREED-**

- (1) Detection rates to be provided in the future community safety update reports.**
- (2) The itinerary for the Mayor's visit to be circulated.**
- (3) Ideas for the allocation of CIL funding to be provided to the Neighbourhood Co-ordinator.**
- (4) Suggestions for the allocation of additional funding of £15,725 to be considered at the next meeting.**

## **12. Any Other Business**

### **St Mary's Hospital Development – Planning application**

Dr Evelyn Lewis (resident) stated she was gravely concerned about the

new plans to redevelop the site into luxury apartments. The proximity of the proposed apartments was a matter of great concern to the adjoining residents who intended to make representations on amenity grounds.

The Chair reported that whilst there was no objection in principle to the redevelopment of the site, a previous planning application for student accommodation had been refused at committee because the overall design of the proposal was considered overbearing and out of character. Regrettably the NP had no jurisdiction over planning matters but any future applications relating to the site would be considered in detail at committee and all representations taken into account.

**AGREED – that the Planning Sub-Group liaise with Dr Lewis in an effort to assist with the resident's representations/objections.**

### **Graffiti – Stokes Croft and Kingsdown**

Pauline Allen drew attention to an on-going issue in Stokes Croft and Kingsdown.

KJ reported that a prolific tagger had recently been convicted and a further 11 offenders were awaiting court hearings.

**Agreed – Pauline Allen to send the Neighbourhood Co-ordinator copies of emails to BCC to progress and BCC's policy in relation to the removal of graffiti to be clarified.**

### **Sky Ride Bristol**

Rosemary Chamberlin reiterated concerns raised earlier in the meeting relating to the cycle route and the impact on Queens Square. She stated that residents in Rownham Mead had also experienced difficulty with road closures and could not leave their homes.

## **13. Date of next meeting**

- Tuesday 13<sup>th</sup> October 2015 at 7pm Brunel House.

(The meeting ended at 9.04pm)